



Trochu Valley School
Box 190
Trochu, AB
T0M 2C0
Phone: 403-442-3872
Email: trochu.valley@ghsd75.ca



March 25, 2019 **Dear Parents;**

As you may know Trochu Valley School, along with all of GHSD, is transitioning to become completely digital. We have sent out many notices, information sheets and emails regarding signing up for the Parent Portal. This will be required by all of our student's parents or guardians, in order to view report cards and other information pertaining to our students.

This year our school sent out registrations in the fall from a program called School Engage. This could only go out to parents that have signed up for the Parent Portal. This replaced the paper registration form that we have used in the past. Unfortunately, we did not have many parents fill out the online form, thank you to those who did.

Since Alberta Education requires us to have a signed or digitally signed demographic form each year for each of our students we are sending home a form for you to verify, sign and return to the school, as soon as possible.

For the future we will absolutely have to have all of our student's parents or guardians signed up on the parent portal. You will find the link on the bottom right side of our website -trochuvally.ghsd75.ca or go to sis.ghsd75.ca/public.

In order to complete the registration process you will need your child's student ID# which can be found:

- 1. at the top of any past report card from any school within Golden Hills School division.**
- 2. Written in your students agenda; or**
- 3. If you are unable to access this information please call us at the school 403-442-3872**

Parent Portal access will be essential to view your child's progress as starting next school year, we will no longer print paper copies of report cards. This year we will be printing report cards at the end of June only. It would be beneficial for all of our parents to be signed up now for the Parent Portal now in order to keep track of your child's current progress as well as for the future.

If you have any questions please call the school, 403-442-3872.

Sincerely;

Leana Howard
Principal