

GRAD MEETING #5

March 6, 2025

AGENDA

Last Meeting Follow-up

1. Bottle Drive Date- there is a collection bin open at the bottle depot right now for anyone that wants to donate to us. Bottle Drive will run April 14 -17 with a trailer at the school. April 15th from 4-6 pm we will canvass the town for bottles and April 17th we will sort bottles at the bottle depot (9AM until complete).
2. Theme Chosen Last Meeting- Cloud Nine
3. Banquet Seating-the class voted in favour of sitting at a head table for the Graduates
4. Reminder: Taco in a Bag- April 29

New Business

1. Need a graduate to drop off a poster at the Bottle Depot for them to display asking for donations for our bottle drive (Renee?)
2. Invitation Decisions today... do we need to book a class photo for invitations? Who will take the photo? Where? What are you wearing for the photo?
3. What communication system are you using for grad details?
4. Safe Grad Survey went out to parents - only 6 responses. Can you please remind your parents to respond...deadline is Monday!

NOTES from today's meeting

Missing:

ACTION ITEMS

- 1.

NEXT MEETING

- THURSDAY March 13th

GRAD COMMITTEES

Responsibilities	Members	Deadline	Completed
Grad Set Up and Rehearsal @the Hall (9:00 AM-until done)	-ALL GRADS	May 24	
Food Sales	-ALL GRADS	ongoing	Taco in a Bag-April 29
Bottle Drive	-ALL GRADS	April 14-17 Trailer at the school Tuesday April 15 - Bottle Drive around town from 4-6 pm Sort bottles- April 17th	
Hoodies	Chealzy, Dianne, Jae, Katie, Tassjea	Samples by Dec 1	Completed - have been ordered
Music	Hailey, Sofia, Kelsy, Rowan, Chealzy, Dianne, Jae, Katie, Ava	May 1	
Banquet <ul style="list-style-type: none"> • Choose songs to present to class and Mrs. L/Mrs. V for approval (Need songs for entering and exiting banquet) • Master/Mistress of Ceremony (2) • Arrange for speakers to give toasts/replies (see list below) • Arrange a guest speaker (if class 		April 15	

<p>wishes to have one)</p>			
<p>Ceremony Details</p> <ul style="list-style-type: none"> • O' Canada - chose version, vocalist?, have recording available • organize ask for a sound person (Mr. Vokins) • Provide sound person with music for entering and exiting the ceremony • Master/Mistress of Ceremonies - • 	<p>Hailey, Renee, Des,</p>	<p>April 15</p>	
<p>Video/Slide Show</p> <ul style="list-style-type: none"> • Choose format • Inform class as to what pictures you require (usually 2-3 plus grad) • Gather photos - set a due date for your classmates • Chose songs - must be sent to Mrs. L/Mrs. V for approval prior to putting them in the show • Create slideshow (5-6 minutes max) 	<p>Chealzy, Dianne, Renee,</p>	<p>Deadline for Photos from class April 1?</p> <p>Finished slideshow to Mrs. L and MRs. V May 1</p>	
<p>Decorating and Theme</p> <ul style="list-style-type: none"> • Choose theme • Arrange supplies for decorations for ceremony and banquet • Organize work sessions for making decorations • Have everything ready for Friday 	<p>Hailey, Sofia, Rowan, Chealzy, Dianne, Amy, Renee, Katie, Des</p>	<p>Themes presented to class February 27th for vote</p>	

<p>morning decorating session</p> <ul style="list-style-type: none"> ● Arrange for the return of any borrowed/rented items ● 			
<p>Invitations</p> <ul style="list-style-type: none"> ● Design 2 sample formats to bring to the class for a vote ● MRs. L and MRs. V proof the invitation ● Order invites with MRs. Lynch ● Work with Mrs. Lynch to ensure that an invitation is sent to all dignitaries - all superintendent, trustee/mayor, Kneehill county, staff, mayor, trustee, others? ● Bring printed invitations to grad meeting to give to students (8 per student) 	<p>Jae, Katie, Chealzy, Dianne</p>	<p>March 6 (invitation design due to group) March 15- group photo taken (if needed) -order invites by March 20th -arrive by Easter break</p>	
<p>Grad Program</p> <ul style="list-style-type: none"> ● Work with Mrs. Lynch on design and style 		<p>May 1</p>	
<p>Thank You's</p>	<p>Hailey, Sofia, Des</p>	<p>May 1</p>	
<p>Speaking (MC/Toast)</p>	<p>Hailey, Renee, Des</p>		
<p>School Administration:</p> <ul style="list-style-type: none"> ● Book Venue ● Book Catering Company ● Book Photography ● Oversee Food Sales and bottle Drive ● Arrange for Grade 11s to do take down after graduation 			

Speaking Roles and Toasts:

Banquet

- Master/Mistress of Ceremonies (2)
- Toast to the Staff
- Reply from the Staff
- Toast to the Parents
- Reply from the Parents
- Guest Speaker

Ceremony

- Master and Mistress of Ceremonies
- Valedictorian
- Thank Yous/Acknowledgements