

GRAD MEETING #7

March 20, 2025

AGENDA

Last Meeting Follow-up

1. Bottle Drive Date- posters are at the Bottle Depot and shared on facebook. Please continue to share our post with your friends and family.
2. Reminder: Taco in a Bag- April 29
3. Reminder to see Mrs. L or Mrs. V if you want to add something to the grad meeting agenda.
4. Any picture changes- must let Mrs. Lynch know by noon tomorrow (Des and Lucas are confirmed ones so far)

New Business

1. Grad group photo for invitation: March 27th, 11:00 AM, Trochu Arboretum, Black Shirt
2. Google Form- Banquet Menu. Please make choices!
3. Grad Banquet Tickets \$30/per ticket. (Graduate Ticket is paid for by the school grad fund.) No limit on number of tickers/invited banquet guests. Mrs. Lynch will be emailing banquet info to parents next week!
4. Mrs. Lynch posted a google form in classroom for you to fill out. Due by April 15th! This information goes in the yearbook and on our school facebook.
5. Banquet and Ceremony Planning- Speaking Roles
 - MCs (4 total)
 - Guest Speaker at Banquet
 - Toast to Grads from Parents (Choose a parent.....)
 - Reply from the Grads to the Parents
 - Toast to the Grads from the Staff (Choose a staff member....)
 - Reply from the Grads to the Staff
6. Grade 12 Trip - One Day (that is what is in the budget)
7. Grad Swag- hand out

NOTES from today's meeting

Missing: Lyka

ACTION ITEMS

NEXT MEETING

- THURSDAY March 27th

GRAD COMMITTEES

Responsibilities	Members	Deadline	Completed
Grad Set Up and Rehearsal @the Hall (9:00 AM-until done)	-ALL GRADS	May 24	
Food Sales	-ALL GRADS	ongoing	Taco in a Bag-April 29
Bottle Drive	-ALL GRADS	April 14-17 Trailer at the school Tuesday April 15 - Bottle Drive around town from 4-6 pm Sort bottles- April 17th	
Hoodies	Chealzy, Dianne, Jae, Katie, Tassjea	Samples by Dec 1	Completed - have been ordered and arrived
Music	Hailey, Sofia, Kelsy, Rowan, Chealzy, Dianne, Jae, Katie, Ava	May 1	
Banquet <ul style="list-style-type: none">• Choose songs to present to class and Mrs. L/Mrs. V for approval (Need songs for entering and		April 15	

<ul style="list-style-type: none"> • exiting banquet) • Master/Mistress of Ceremony (2) • Arrange for speakers to give toasts/replies (see list below) • Arrange a guest speaker (if class wishes to have one) 			
<p>Ceremony Details</p> <ul style="list-style-type: none"> • O' Canada - chose version, vocalist?, have recording available • organize ask for a sound person (Mr. Vokins) • Provide sound person with music for entering and exiting the ceremony • Master/Mistress of Ceremonies - • 	Hailey, Renee, Des,	April 15	
<p>Video/Slide Show</p> <ul style="list-style-type: none"> • Choose format • Inform class as to what pictures you require (usually 2-3 plus grad) • Gather photos - set a due date for your classmates • Chose songs - must be sent to Mrs. L/Mrs. V for approval prior to putting them in the show • Create slideshow (5-6 minutes max) 	Chealzy, Dianne, Renee,	<p>Deadline for Photos from class April 1?</p> <p>Finished slideshow to Mrs. L and MRs. V May 1</p>	
<p>Decorating and Theme</p> <ul style="list-style-type: none"> • Choose theme • Arrange supplies 	Hailey, Sofia, Rowan, Chealzy, Dianne, Amy, Renee, Katie, Des	Themes presented to class February 27th for vote	

<p>for decorations for ceremony and banquet</p> <ul style="list-style-type: none"> Organize work sessions for making decorations Have everything ready for Friday morning decorating session Arrange for the return of any borrowed/rented items 			
<p>Invitations</p> <ul style="list-style-type: none"> Design 2 sample formats to bring to the class for a vote MRs. L and MRs. V proof the invitation Order invites with MRs. Lynch Work with Mrs. Lynch to ensure that an invitation is sent to all dignitaries - all superintendent, trustee/mayor, Kneehill county, staff, mayor, trustee, others? Bring printed invitations to grad meeting to give to students (8 per student) 	<p>Jae, Katie, Chealzy, Dianne</p>	<p>March 6 (invitation design due to group) March 15- group photo taken (if needed) -order invites by March 20th -arrive by Easter break</p>	
<p>Grad Program</p> <ul style="list-style-type: none"> Work with Mrs. Lynch on design and style 		<p>May 1</p>	
<p>Thank You</p>	<p>Hailey, Sofia, Des</p>	<p>May 1</p>	
<p>Speaking (MC/Toast)</p>	<p>Hailey, Renee, Des</p>		

School Administration:

- **Book Venue**
- **Book Catering Company**
- **Book Photography**
- **Oversee Food Sales and bottle Drive**
- **Arrange for Grade 11s to do take down after graduation**

Speaking Roles and Toasts:

Banquet

- Master/Mistress of Ceremonies (2)
- Toast to the Grads from Staff
- Reply from the Grads to the Staff
- Toast to the Grads from the Parents
- Reply from the Grads to the Parents
- Guest Speaker

Ceremony

- Master and Mistress of Ceremonies
- Valedictorian
- Thank Yous/Acknowledgements